

**VERNA O. CANOVA FOUNDATION**

**GRANT REPORT**

- 1) The date the grant was received: \_\_\_\_\_
  
- 2) Provide a brief overview of the use of the grant including the progress of any particular project connected with the awarded grant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 3) Describe the demographics of the people who benefited from the grant and the manner in which they benefited: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
- 4) If the grant was for a capital project provide a list of the total funds applied to that project and the source of those funds together with a listing of the actual expenses compared with the planned expenses (Please attach).
  
- 5) If the grant was for operating expenses please provide a listing of the organization's income and expenses compared with the budgeted income and expenses for the year in which the grant was received (Please attach).
  
- 6) This Grant Report should be signed by an appropriate officer or director of the organization and mailed together with the required attachments to the below address no later than the end of January of the year following the year in which the grant was received to:

The Verna O. Canova Foundation  
c/o Cynthia C. Landreth  
P O Box 443  
East Orleans, MA 02643

By: \_\_\_\_\_